

Dear Sir/Madam,  
Subject: Bangkok RHVAC 2024 and Bangkok E&E 2024

To participate in one of the biggest RHVAC fairs in Southeast Asia, “The 14<sup>th</sup> Bangkok Refrigeration, Heating, Ventilation and Air-Conditioning: Bangkok RHVAC 2024” and “The 10<sup>th</sup> Bangkok Electric and Electronics: Bangkok E&E 2024”, which will be held during September 4 - 7, 2024 (Trade day: September 4 - 6 Public day: September 7) at EH 98 - 100 BITEC, Bangkok, Thailand.

We believe that Bangkok RHVAC 2024 and Bangkok E&E 2024 will provide you with many benefits and a great chance to promote your products, expand your markets and meet potential buyers from all over the world during trade days, as well as to promote your products to end-users and local consumers on public day. It is expected that there will be approximately 1,000 booths of domestic and overseas exhibitors, as well as 11,000 visitors during the show day.

As an exhibitor at Bangkok RHVAC 2024 and Bangkok E&E 2024 you will receive a free advertisement in the fair catalog and company promotion on the website.

Enclosed please find information regarding exhibitor participation, fair information and application form which is valid until [May 31, 2024](#). For further information, please do not hesitate to contact:

- 1. Office of Agricultural and Industrial Trade Promotion,  
Department of International Trade Promotion, Ministry of Commerce**  
Tel: (66) 2 507 8308, (66) 2 507 8374 to 8  
Fax: (66) 2 547 4282  
E-mail: [rhvac@ditp.go.th](mailto:rhvac@ditp.go.th)  
Website: [www.ditp.go.th](http://www.ditp.go.th), [www.bangkok-rhvac.com](http://www.bangkok-rhvac.com)
- 2. Air-Conditioning and Refrigeration Industry Club, The Federation of Thai Industries**  
Tel: (66) 92 424 0066  
E-mail: [sales@bangkokrhvac.com](mailto:sales@bangkokrhvac.com)
- 3. Electricals and Electronics Industry Club, The Federation of Thai Industries**  
Tel: (66) 8 6374 2522, (66) 8 1989 8949  
E-mail: [ftieeaic@gmail.com](mailto:ftieeaic@gmail.com)

We look forward to hearing from you soon.

Sincerely yours,  
Bangkok RHVAC and Bangkok E&E Team

### FACT SHEET

**Event Name:** The 14<sup>th</sup> - Bangkok Refrigeration, Heating, Ventilation, and Air-Conditioning (Bangkok RHVAC 2024)  
The 10<sup>th</sup> - Bangkok Electric and Electronics (Bangkok E&E 2024)

**Date:** 4 – 7 September 2022  
Trade day: 4 - 6 September 2022 (10.00-18.00 hrs.)  
Public day: 7 September 2022 (10.00-18.00 hrs.)

**Venue:** EH 98 - 100, BITEC, Bangkok, Thailand.

**Organized by:** Department of International Trade Promotion, Ministry of Commerce  
563 Nonthaburi Road, Muang, Nonthaburi 11000 Thailand  
Tel: (66) 2 507 8308, (66) 2507 8374 to 8 Fax: (66) 2547 4282 E-mail: rhvac@ditp.go.th  
Website : www.ditp.go.th, www.bangkok-rhvac.com

**Co-Organized by:** Air Conditioning and Refrigeration Industry Club, The Federation of Thai Industries  
8<sup>th</sup> flr, Creative Technology Bldg. 2 Nang Linchi Rd., Thung Maha Mek, Sathon, Bangkok 10120 Thailand.  
Tel: (66) 92 424 0066  
E-mail: sales@bangkokrhvac.com  
**Electricals and Electronics Industry Club, The Federation of Thai Industries**  
8<sup>th</sup> flr, Creative Technology Bldg. 2 Nang Linchi Rd., Thung Maha Mek, Sathon, Bangkok 10120 Thailand.  
Tel: (66) 8 6374 2522, (66) 8 1989 8949  
E-mail: ftieeaic@gmail.com

**Supported by:**

- Thai Refrigeration Association (TRA)
- Thai Industrial Standards Institute (TISI)
- Department of Industrial Promotion (DIPROM)
- Electricity Generating Authority of Thailand (EGAT)
- The Board of Investment of Thailand (BOI)
- Thailand Convention & Exhibition Bureau (TCEB)

**List of Exhibits:** **Bangkok RHVAC**

- Air-Conditioning (Manufacture)
- Refrigeration-Contracting
- Refrigeration-Equipment
- Ventilation & Heating
- Tools & Equipment
- Parts, Materials
- Others

**Bangkok E&E**

- Home Appliances/Audio and Visual Appliances
- Industrial/Power Supply
- Parts/Accessories
- IT and OA
- Lighting & Equipment
- Others and Services

**Visitor profile:** Trade day: Buyers, importers, manufacturers, traders, distributors, wholesalers, retailers, department stores, etc.  
Public day: Trade visitors, local consumers and foreign tourists.

FIGURE DATA	2022	2024 (Expected)
1. Number of exhibitors	114 companies / 363 booths	300 companies / 1,000 booths
2. Participating countries	ASEAN, Korea, India, China, Middle East, Europe and USA	ASEAN, Korea, India, China, Middle East, Europe and USA
3. Exhibition area	9,600 Sq.m.	20,890 Sq.m.
4. Number of visitors	6,495	11,000
5. Major visiting countries	China, ASEAN, Japan, Southeast Asia, Australia, Middle East, Europe and USA	All Countries

## PARTICIPATION INFORMATION

### 1. Participation

- 1.1 All applications for participation shall be made on the prescribed application form.
- 1.2 The application will only be considered effective once it has been received and approved by the Fair Organizer. Acceptance of the application shall be deemed to constitute a binding agreement with regard to stand location and rent specified.

### 2. Document for Participation (All documents are required)

- 2.1 Application Form
- 2.2 Fair Directory Entry Form
- 2.3 Exhibition Regulation Form
- 2.4 Art Work for Promotional Artwork in Fair Catalogue
  - Artwork for advertisement should be in English. Size of the artwork is 5.75 x 8.25 inches.
  - Artwork should be designed on PageMaker, Illustrator, or PhotoShop with the resolution not less than 300 dpi and file must be saved in “ai” and/or “jpeg” format only.

### 3. Selection and Booth Allocations

- 3.1 Exhibition space is licensed to the Exhibitor only. The Exhibitor is not allowed to sub-license the exhibition space allocated to it, either wholly or in part, without the prior written consent of the Fair Organizer.
- 3.2 Exhibitors are required to use the exhibition space allocated in a manner satisfactory to the Fair Organizer both during assembling and installation of stand as well as at the exhibitions. The Fair Organizer reserves the right to clear all or part of the space allocated to the Exhibitor at Exhibitor's expense should they not be satisfied with the way the space is being used.
- 3.3 The Fair Organizer may allocate the exhibition space in any manner as they deem fit but will take into account such factors as the order of applications received and the nature of exhibits. The Fair Organizer reserves the right to change the venue for the Exhibition, to change the exhibition space allocated to the Exhibitor, to alter the size and dimensions of the exhibition space or to undertake other structural alterations as they deem fit. Such changes shall be at the discretion of the Fair Organizer and the Exhibitor shall have no claim for compensation as a result of any changes.
- 3.4 If an exhibitor withdraws, for whatever reason, after its application has been approved, the application fee paid will be forfeited.

### 4. Participating Benefit:

- 4.1 The Fair Organizer will promote company profile and products detail on website and other public relation materials.
- 4.2 Rights to have name list on Fair catalogue.
- 4.3 Opportunity to meet new customers and existing customer.
- 4.4 Present new products to public.

**APPLICATION FORM (EN)**

(Please fill in the form using CAPITAL LETTERS and choose exhibition)

Bangkok RHVAC

Bangkok E&E

**1. Company Profile**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

District: \_\_\_\_\_ Province: \_\_\_\_\_ Postcode: \_\_\_\_\_

Country: \_\_\_\_\_ Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_ Website: \_\_\_\_\_

Contact Person: (Mr./Mrs./Ms.) \_\_\_\_\_

Position: \_\_\_\_\_

E-mail: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_

**2. Type of Company/Business:**

- Exporter                       Importer                       Manufacturer                       Representative/Agency  
 Trader                               Wholesaler/Distributor                       Other (Please specify) \_\_\_\_\_

**3. Previous Experience in Bangkok RHVAC 2022 / Bangkok E&E 2022**       Yes       No

**4. Option of Participation (Size 3x3 m.)**

- Raw Space (at least 2 units)                      Number of unit (s) \_\_\_\_\_  
 Raw Space with Standard Booth                      Number of unit (s) \_\_\_\_\_

**5. Please submit the completed application form and fair directory entry form to:**

**Bangkok RHVAC**  
 Air Conditioning and Refrigeration Industry Club,  
 The Federation of Thai Industries  
 Tel: (66) 92 424 0066  
 E-mail: sales@bangkokrhvac.com

**Bangkok E&E**  
 Electricals and Electronics Industry Club  
 The Federation of Thai Industries  
 Tel: (66) 8 6374 2522, (66) 8 1989 8949  
 E-mail: ftieeaic@gmail.com

Remark:

- 1) I certify that all of that the entire statement and all attached documents are true and most accurate to the best of my knowledge.
- 2) I agreed that all the exhibiting products should be as stated in the application form including type, quality, product standard, brand, trademarks and origin. The exhibitor also responsible for the Intellectual Property Rights (IPR) of the exhibiting products.
- 3) In case of violation of the organizer's rules and regulations, I agreed to take responsibility for any loss and damage caused on behalf of my exhibit. The organizer has the right to take all the necessary actions following the rules and regulations.

Authorized Signature  
& Company Stamp

Name of signatory: \_\_\_\_\_

Position: \_\_\_\_\_

Date: (DD/MM/YY) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**FAIR DIRECTORY ENTRY FORM  
(BANGKOK RHVAC)**

1. BRAND NAME: \_\_\_\_\_

2. PRODUCT HIGHLIGHT(S): \_\_\_\_\_

3. PRODUCT ZONE (Identify ONLY ONE main profile for booth allocation, for example 4.1 Air-Conditioning):  
\_\_\_\_\_

**4. PRODUCT PROFILE (You may choose more than one)**

4.1 Air-Conditioning (Manufacture)

- Air-Conditioning Unit & System     Compressor & Equipment     Chiller  
 AHU     Heat pump

4.2 Refrigeration

- Contractor & Manufacturer     Compressor & Equipment     Showcase & Cabinet  
 Insulation Panel     Refrigeration Transports

4.3 Equipment Parts & Materials

- Cooling Tower     Pump     Valve, Pipe, Fitting & Accessories  
 Fan Blower & Accessories

4.4 Tools & Instruments

4.5 Ventilation & Heating

- Ventilation Unit & System     Heating Unit & System     Air Curtain

4.6 Other

- Humidifier & Dehumidifier     Heat Exchanger     Energy Management  
 Solar Energy     Tanks & Vessels     Others\_\_\_\_\_

5. Product Description: (Describe your product characteristic for promotional information - maximum 50 words)

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FAIR DIRECTORY ENTRY FORM  
(BANGKOK E&E)

1. BRAND NAME: \_\_\_\_\_

2. PRODUCT HIGHLIGHT(S): \_\_\_\_\_

3. PRODUCT ZONE (Identify ONLY ONE main profile for booth allocation; for example 4.1 HA&AV):

\_\_\_\_\_

4. PRODUCT PROFILE (You may choose more than one)

4.1 HA&AV: Home Appliances / Audio and Visual Appliances

Refrigerator

Electric Pot

Audio

Washing Machine

Hot Plate

Television

Rice Cooker

Microwave Oven

Camera / Digital Camera

Electric Fan

Hot Shower

Media Player (VCD / DVD / VDO)

Others \_\_\_\_\_

4.2 Industrial / Power Supply

Transformer

Solar Cell

Generator

Solar Roof

Air Purifier

Ventilation Fan

Others \_\_\_\_\_

4.3 Parts / Accessories

Plug

Electric Wire

Switch Board

Cable

Electric Safety Device

PCB

Motor

Semiconductor

Others \_\_\_\_\_

4.4 IT and OA

Accessories

UPS

Computer (Desktop and Notebook)

Server / Network

Monitor / Printer

Telecommunication

Others \_\_\_\_\_

4.5 Lighting & Equipment

Ballast

Lighting

Starter

Others \_\_\_\_\_

4.6 Others and Service (please specify) \_\_\_\_\_

5. Product Description: (Describe your product characteristic for promotional information - maximum 50 words)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EXHIBITOR REGULATIONS BANGKOK RHVAC AND BANGKOK E&E**

- 1) During the event, the organizer does not allow any other person who has not applied to join the fair exhibit or sell products in the exhibition hall.
- 2) Exhibition space is licensed to the Exhibitor only. The Exhibitor is not allowed to sub-license the exhibition space allocated to it, either wholly or in part, without the prior written consent of the Fair Organizer.
- 3) All the exhibit products should be as stated in the application form including type, quality, product's standard, brand, trademarks and origin. The exhibitor is also responsible for the Intellectual Property Right (IPR) of the exhibit product. The fair organizer has the right to remove irrelevant products from the exhibition hall immediately and will affect the application for the next event.
- 4) The Exhibitors must provide correct information regarding the quality of the Products and/or the Services that they distribute or exhibit in accordance with Consumer Protection Act (B.E. 2522).
- 5) The Exhibitors can only organize the Products inside their own space. It is forbidden to arrange the Products outside their own space and obstruct the hallway.
- 6) The Exhibitors are prohibited to retail their products and/or services on the Trade Day between September 4 - 6, 2024.
- 7) The Organizer reserves the right to give warning or cancellation to any action in a manner of disturbing other exhibitors.
- 8) In the event that the exhibitors exhibit any equipment or decorations whose parts might be considered as fuel or any other flammable materials, the Exhibitors must supervise such materials in order to sustain the tidiness of the material before the event closes each day.
- 9) In the event that the stand is not constructed in accordance with the construction plan which approved by official contractor (i.e. incorrect size or use wrong material). The Exhibitors shall be in full responsibility for reimbursement of the damages without any objection.
- 10) The Organizer shall not be responsible for any damage or loss to any person, asset, or any benefit of the Exhibitors in caused by acts of force majeure, natural disaster, riot, robbery, arson, or other disasters inevitable.
- 11) In the event that the Exhibitors do not remove the products or decoration on the specified date and time, the Exhibitors shall be responsible for the damages and any other expenses, including the expenses for delayed demolition. The Organizer disclaims a responsibility in any case.

Mr./Ms./Mrs. \_\_\_\_\_ Position: \_\_\_\_\_

Company Name \_\_\_\_\_

Tel. \_\_\_\_\_ E-mail: \_\_\_\_\_

We have read and agreed to abide by Exhibition Regulations set out by The Fair Organizer.

Authorized Signature  
& Company Stamp

Name of signatory: \_\_\_\_\_

Position: \_\_\_\_\_

Date: (DD/MM/YY) \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## EXHIBITION RULES &amp; REGULATIONS

**1. General**

- 1.1 An application shall be binding from the time that it has been accepted until declined by the Fair Organizer. Acceptance of the application shall be deemed to constitute a binding agreement with regard to stand location and rent specified.
- 1.2 Any infringement against this agreement by the Exhibitor shall render the Exhibitor liable to exclusion with immediate effect from participation in current and future exhibitions. The Exhibitor shall be responsible in such a case for the stand rental for the exhibition to which this agreement relates.
- 1.3 The Exhibitor shall undertake to adhere to the general "Rules & Regulations" as set out in this application, and to any special regulations which may be issued by the Fair Organizer, such as in the Exhibitor's Manual.

**2. Eligibility for the Condition of Participation**

- 2.1 The Fair Organizer has absolute discretion in the admission of Exhibitors. All applications for participation shall be made on the prescribed Application Form and will be in effect only after the required payment is satisfied.
- 2.2 All exhibitors must be legally registered companies either in Thailand or in their country of origin.

**3. Licensing and Allocation of Exhibition Space**

- 3.1 Exhibition space is licensed to the Exhibitor only. The Exhibitor is not allowed to sub-license the exhibition space allocated to it, either wholly or in part, without the prior written consent of the Fair Organizer.
- 3.2 Exhibitors are required to use the exhibition space allocated in a manner satisfactory to the Fair Organizer both during assembling and installation of stand as well as at the exhibition. The Fair Organizer reserves the right to clear all or part of the space allocated to the Exhibitor at Exhibitor's expense should they not be satisfied with the way the space is being used.
- 3.3 The Fair Organizer may allocate the exhibition space in any manner as they deem fit but will take into account such factors as the order of applications received and the nature of exhibits. The Fair Organizer reserves the right to change the venue for the Exhibition, to change the exhibition space allocated to the Exhibitor, to alter the size and dimensions of the exhibition space or to undertake other structural alterations as they deem fit. Such changes shall be at the discretion of the Fair Organizer and the Exhibitor shall have no claim for compensation as a result of any changes.

**4. Exhibitor Sales Regulations**

Products or services not included on the admission document cannot be exhibited. The Fair Organizer has the right to remove non-approved exhibits at the cost of the Exhibitor. Exhibits may not be removed from the stand until after the event has ended. The operation and demonstration of exhibits can only be carried out within the framework of accepted standards.

**5. Conduct in the Exhibition Center**

- 5.1 During the exhibition period, the Exhibitor shall be responsible for the good conduct of its employees, agents, contractors and sub-contractors who shall be bound by, and must observe these Terms and Conditions in all respects.
- 5.2 Exhibitors must not permit anything which causes a nuisance or in the standards of the Exhibition or may amount to a breach of these Terms and Conditions.
- 5.3 Exhibitor's stand must be manned by an authorized and competent representative of the Exhibitor at all time during the Exhibition.
- 5.4 Publicity materials may only be distributed from Exhibitors' own stand.

- 5.5 For organizing a special activity, such as demonstration, promotion, award competition, or using an amplifier inside the booth, exhibitors must notify the organizer at least 15 days prior to the exhibition. The organizer reserves the right to warn or cancel any activities that disturb other exhibitors.

**6. Construction & Decoration**

- 6.1 Standard booths are provided by the Fair's official contractor. No decoration, booth fitting or exhibit shall exceed the height of the standard booth.
- 6.2 Exhibitors taking up Raw Space (at least 2 units) may appoint either the official stand contractor or their own contractor to design and construct their Exhibition stand, the design of which must be submitted to the Fair Organizer for approval before construction and installation.
- 6.3 It is not permissible for Exhibitors to damage partitions, floor, or any other goods supplied by the official contractor.
- 6.4 It is not permissible for Exhibitors to place objects outside their Exhibition stands or to obstruct fire safety devices, emergency exits and electrical control cabinets.
- 6.5 Use of the hall ceiling is not allowed for the Exhibitor.
- 6.6 An Exhibitor who has bulky exhibits which cannot be transported freely along the aisles of the Exhibition should contact the Fair Organizer in good time prior to the Exhibition to plan their inward-outward transport.
- 6.7 Move-in and Move-out of Stand Materials & Exhibits must be done according to the arrangements and within the time limits and manners specified in the Exhibitor's Manual.
- 6.8 Without the authorization of the fire authorities and the Fair Organizer it is not permissible for the Exhibitor to use a naked flame and to store gasses and inflammable liquids within the exhibition area.
- 6.9 All exhibits, stand materials and the like shall be removed immediately after the closing of the Exhibition according to arrangements and within the time limits specified in the Exhibitor's Manual.

**7. Printed Materials**

The Fair Organizer disclaims all responsibility for any errors in the fair guide, fair directory or any other printed matter.

**8. Amendment of Regulations**

The Fair Organizer may amend these regulations and their terms owing to unavoidable circumstances. The Exhibitor agrees beforehand to any such amendments, and to observe them accordingly.

**9. Waiver**

No Waiver by the Fair Organizer of any of the provision of these Rules & Regulations or of any of its rights here under shall have effect unless given in writing and signed by a Director of the Fair Organizer.

**10. Exclusion of Liability**

- 10.1 The Exhibitor agrees to indemnify and hold the Fair Organizer blameless, in regard to: claims, liabilities, losses, actions, damages, judgements, expenses, costs and charges of any kind arising out of the default or negligence of, or any damage caused by the Exhibitor or its contractors or sub-contractors. The Exhibitor shall take out insurance policies to cover itself against all potential liabilities.
- 10.2 The Fair Organizer disclaims all responsibility for any loss or Damages occurred to property of Exhibitors caused by force majeure, natural disaster, riot, theft, or fire, or any acts uncontrollable and unpredictable in nature.

**Remark:** The organizer reserves the right to make amendments to and the for going provisions, without giving prior notice. Organizer has the right to use his discretion as he deems fit in respect of any changes and amendments in any rules and regulations and will be binding on the participants.